

~~SECRET~~

CMCC 151X5.1211

Copy 3 of 4

DPS-3716

COPY 1 OF 1

20 August 1958

25X1A6c

TO:

FROM:

INFO:

Headquarters

25X1A6c

SUBJECT: Reporting of Equipment Failures and Malfunctions

The need for failure reports and the direct benefit of these reports to the field technical representative have been previously discussed. Reporting forms have been designated or have been issued.

In many cases field reports and failure reports have not contained complete information. The factory can give technical advice and assistance, but the field unit must analyze malfunctions and isolate components and submit sufficient data for an engineering analysis.

I request your cooperation in maintaining accurate statistics on failures and malfunctions.

25X1A

PWA:hcp

DOCUMENT NO.

NO CHANGE IN CLASS. ()

IT DECLASSIFIED

CLASS. CHANGED TO TS S C

NEXT REVIEW DATE:

ADDITIONAL HR 70-2

DATE: 12/11/81

REVIEWER: 037169

~~SECRET~~

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL	<input checked="" type="checkbox"/>	SECRET
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	INITIALS	DATE
1	[REDACTED] 25X1A9a	<i>JB</i>	9-2
2	[REDACTED]	<i>RF</i>	9-4
3	[REDACTED]	<i>CHM</i>	9-8
4	Contracting Officer, DPS	<i>Dmr</i>	9/8
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	<input checked="" type="checkbox"/> RETURN
<input type="radio"/> CONCURRENCE		<input checked="" type="checkbox"/> INFORMATION	SIGNATURE
<p>Remarks: Suggest the field be requested to supply all pertinent information regarding equipment malfunctions or failures.</p> <p>This being done on a <u>no-priority</u> reporting basis. Also failure reports are maintained and regularly submitted to the plant. Will attempt to get maximum data in the failure reports.</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
536A 1717 H St. NW [REDACTED]			4116 29-8-58
UNCLASSIFIED	CONFIDENTIAL	<input checked="" type="checkbox"/>	SECRET

FORM NO. 237
1 APR 55Replaces Form 30-4
which may be used.

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